

iVIEW Suite for Microsoft Office Communicator Server 2007



User Guide



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ABOUT THIS MANUAL

The [iVIEW Suite for Microsoft Office Communicator Server 2007 User Guide](#) provides information on the basic configuration required to enable users to work with the iVIEW Suite window in Microsoft Office Communicator Server 2007.

RELATED DOCUMENTATION

The iVIEW Suite documentation set is available on the RADVISION Utilities and Documentation CD-ROM supplied with the product and includes manuals and online helps. The manuals are in PDF format.

Note You require Adobe Acrobat Reader version 5.0 or later to open the PDF files. You can download Acrobat Reader free of charge from www.adobe.com.

CONVENTIONS USED IN THIS MANUAL

Microsoft Office Communicator Server 2007 is sometimes referred to as “OCS” throughout this manual.

FEEDBACK

The team at RADVISION constantly endeavors to provide accurate and informative documentation. If you have comments or suggestions regarding improvements to future publications, we would value your feedback.

Please send your comments to doc_comments@radvision.com.

We thank you for your contribution.

USING THE MICROSOFT OFFICE COMMUNICATOR SERVER (OCS) 2007 SCOPIA WINDOW

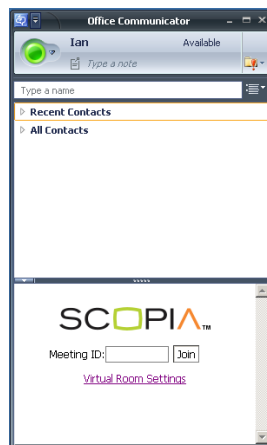
PERFORMING BASIC CONFIGURATION



Procedure

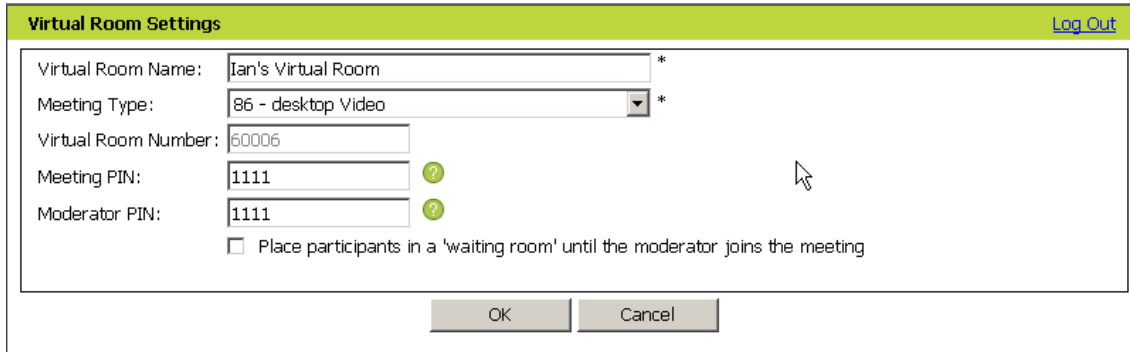
- 1 Open the OCS 2007 client.

The SCOPIA window displays at the bottom of the OCS client screen.



Performing Basic Configuration

- 2 Click the **Virtual Room Settings** link to access your virtual room profile.



The screenshot shows a dialog box titled "Virtual Room Settings" with a "Log Out" link in the top right corner. The dialog contains the following fields and options:

- Virtual Room Name: [Ian's Virtual Room] *
- Meeting Type: [86 - desktop Video] *
- Virtual Room Number: [60006]
- Meeting PIN: [1111] ?
- Moderator PIN: [1111] ?
- Place participants in a 'waiting room' until the moderator joins the meeting

At the bottom of the dialog are "OK" and "Cancel" buttons.

- 3 (Optional) Modify your virtual room name and PINs.
- 4 To access a virtual room or to join an ad hoc meeting, enter the virtual room number or the meeting ID in the **Meeting ID** field and click **Join**.
- 5 If the meeting is PIN-protected, enter the PIN in the **Meeting PIN** field and click **OK**.

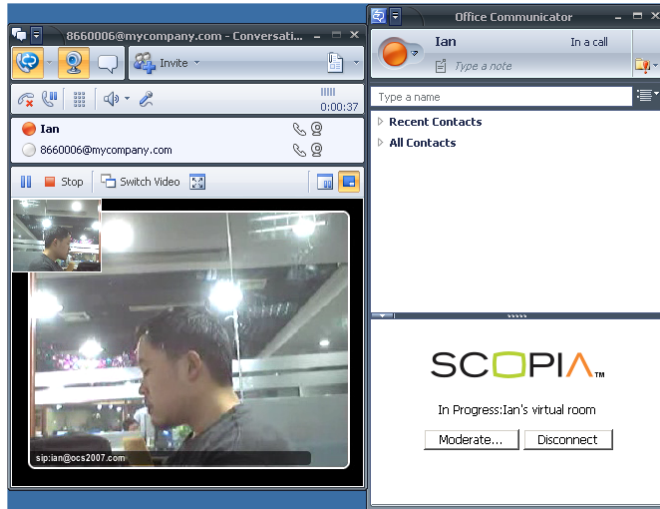
Note OCS client video sessions do not support functionalities such as chat, invite or file sending.

- 6 On the client machine desktop, answer the incoming call from the SCOPIA MCU.

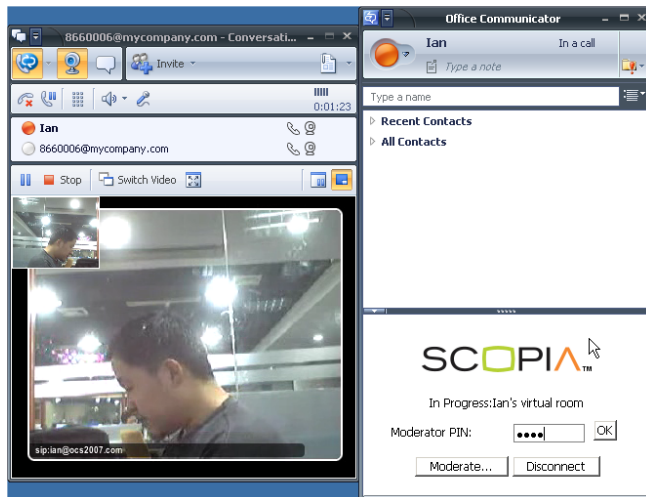


The call connects and the SCOPIA window indicates that the meeting is in progress.

Note When an OCS client connects to the MCU for the first time, you may need to wait a few seconds before the video displays correctly.



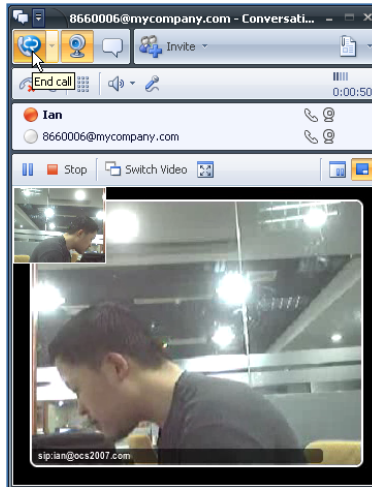
- 7 Click **Moderate** to open the Conference Control screen for managing live meetings.
- 8 Enter the Moderator PIN if the meeting is protected.



- 9 Click **OK** to display the iVIEW Suite Conference Control screen.
- 10 To disconnect from the SCOPIA meeting, perform one of the following:

Performing Basic Configuration

- Terminate the call from the video window, or



- Click **Disconnect** in the SCOPIA window.



- 11 Once the call is disconnected, the entry screen is displayed again in the SCOPIA window.

